

Date

The Honorable First Name Last Name

*US Senate/US House of Representatives/State Senate/State Assembly*

Street Address

City, State Zip

Dear *Senator/Representative/Governor* Last Name:

On behalf of the Oncology Nursing Society (ONS) of *Name of State/Chapter*, I am writing to congratulate you on your recent election to the *U.S. Senate/U.S. House of Representatives/Governorship of State/State Senate/State Assembly*. The Oncology Nursing Society *Name of Chapter* consists of approximately XXXX in our community/has approximately XXXX oncology nurses and other health professionals in our state committed to ensuring access to quality cancer care and dedicated to excellence in patient care, teaching, research, administration, and education in the field of oncology.

The coming year will bring many important issues to your attention, and our *nation/state* will face many challenges to consider and address. To that end, as the *ONS State Health Policy Liaison of Name of State/President of the ONS Name of Chapter*, I wanted to introduce myself to you and your staff and offer myself and the ONS members of our *community/state* to you as local resources. As part of its mission, the Society honors and maintains nursing's historical and essential commitment to advocacy for the public good. ONS seeks to influence the outcomes of local, state, and national policies, legislation, regulations, and programs to: (1) bolster and expand the nursing workforce to safeguard public health, (2) advance cancer prevention and early detection, and (3) ensure access to quality care and reduce suffering for people with cancer. The Society stands ready to work with you and other policymakers at the local, state, and federal levels to advance policies that will achieve these goals.

Again, congratulations on your election and best of luck to you as you take office. Should you or your staff have any questions about ONS, or cancer, or nursing-related issues, please do not hesitate to contact me at anytime.

Sincerely,

First Name Last Name, Degrees

Street Address

City, State Zip

Phone Number

Email address