

**ONCOLOGY NURSING SOCIETY  
BOARD OF DIRECTORS  
APPROVED MINUTES**

Date: Thursday, February 22, 2018

Place: St. Petersburg, Florida

Time: 9:00 a.m. to 4:00 p.m. EST

Attendees: President, Susan Schneider; President-Elect, Laura Fennimore; Secretary, Barbara Holmes Gobel; Treasurer, Kay Harse; Directors-at-Large, Diane Barber, Eva Gallagher, Joni Watson, Jean Rosiak, Maggie Smith; Chief Executive Officer, Brenda Nevidjon; Chief Strategy Officer, Michele McCorkle; ONS Chief Clinical Officer, Lisa Kennedy-Sheldon; Chief Experience Officer, Lori Brown; Chief Financial Officer, Jeff DeWalt; Chief Administrative Officer, Kristine Burns

Absent: Julie Painter

Guests:

Recorder(s): Barbara Holmes Gobel, Secretary

**I. Call to Order**

S. Schneider called the meeting to order at 9:10 am EST

**II. Need for an Executive Session**

An executive session has been scheduled for Friday, February 23<sup>rd</sup>.

**III. Assignment of To-Do List and Timekeeper**

D. Barber has been assigned to capture the to-do list and E. Gallagher will be the timekeeper.

**IV. Approval of Agenda including consent agenda and timeframes**

J. Watson moved to approve the agenda including consent agenda as submitted. The motion was adopted.

**V. Conflict of Interest**

B. Gobel has been invited to speak at the Chinese Psycho Oncology meeting in June 2018.

**VI. E-mail Vote – approved on 2/19/18**

**CONSENT AGENDA**

**VII. Reports**

1. Nurses on Board Coalition – L. Benson
2. Health Policy Agenda – M. McCorkle
3. ANA Organizational Affiliate meeting – K. Harse/M. McCorkle
4. Strategic plan end of year report – M. McCorkle
5. ONS International Volunteer Agreement – S. Terwindt

**ACTION AGENDA**

**VIII. Strategic Planning**

M. McCorkle took the ONS Board and staff through various exercises to develop a draft of the 2019-2021 ONS Strategic Plan.

**XII. Adjournment**

The meeting was adjourned by ONS President, S. Schneider at 3:15 pm.

**ONCOLOGY NURSING SOCIETY  
BOARD OF DIRECTORS  
APPROVED MINUTES**

Date: Friday, February 23, 2018

Place: St. Petersburg, Florida

Time: 9:00 a.m. to 3:00 p.m. EST

Attendees: President, Susan Schneider; President-Elect, Laura Fennimore; Secretary, Barbara Holmes Gobel; Treasurer, Kay Harse; Directors-at-Large, Diane Barber, Eva Gallagher, Joni Watson, Jean Rosiak, Maggie Smith; Chief Executive Officer, Brenda Nevidjon

Absent: Julie Painter

Guests: Chief Financial Officer, J. DeWalt; Bilkey Katz representative, D. Duda (via phone); Chief Experience Officer, L. Brown; Chief Clinical Officer, L. Kennedy Sheldon, Chief Strategy Officer, M. McCorkle;

Recorder(s): Barbara Holmes Gobel

**I. Call to Order**

S. Schneider called the meeting to order at 9:05 AM EST

**II. Assignment of To-Do List and Timekeeper**

D. Barber has been assigned to capture the to-do list and E. Gallagher will be the timekeeper.

**III. Financial Items**

*1. Investment overview*

D. Duda provided an overview of ONS's investments over the last quarter. Financial markets performed very well for the quarter, with positive returns in stocks, bonds, and commodities. The S&P 500 gained 6.6% this quarter, making it 19 of the last 20 quarters which produced a gain, including the last 9 consecutive quarters. For the year, large cap stocks significantly outperformed small and mid cap stocks, while growth stocks beat value stocks by a wide margin, led by technology. International stocks were strong performers as both developed and emerging markets beat the S&P 500 for the year.

During the October board meeting the board asked BilkeyKatz to search for potential replacements for two investment managers, Neuberger Berman and Eagle Asset Management. J. Rosiak moved to replace investment manager Neuberger Berman with Parnassus Core Equity Institutional The motion was adopted. The change should be completed by next quarter. J. Watson moved to remain with Eagle Management as the investment manager for small cap growth. The motion was adopted.

## 2. *Year-End Financials*

The Society ended 2017 with a net operating profit of \$1,267,000 and net profit of \$2,546,000 which is over the \$700,000 financial goal for 2017.

## 3. Building report

The statement of financial position for the ONS Building, LLC includes assets decreasing by approximately \$43,000. Cash increased while fixed assets decreased. Operational cash flow generated the increase in cash while depreciation generated the decrease in fixed assets. At the end of the year the mortgage balance was \$3,907,000. Currently, ONS is working with the current tenant to sign a lease for an additional 10,000 sq. ft on the second floor. Walgreen's is interested in leasing parking spaces from ONS for the months of March and April.

L. Fennimore moved to approve the building report as submitted. The motion was adopted.

#### **IV. Membership and Component Relations**

##### *1. Chapter Charter discussion*

For many years, the Chapter-in-Progress (CHIP) model has required CHIPs to operate as regular chartered chapters, for a minimum period of two years. Following the two-year probationary period, CHIPs have had the opportunity to apply for full chapter charter status, provided they meet all chapter chartering requirements, which previously included having a minimum of 25 members. With the implementation of the New Chapter Model, all chapters are now required to have at least 100 members. There are 8 CHIPs that are under 100 members, but at the time of their eligibility to apply for chapter charter status they would have met the former 25 member requirement.

B. Gobel moved to approve chapter charter status for the following CHIPs:

NY-PENN CHIP

Rockland County (NY) CHIP

Heart of Texas CHIP

Hell's Canyon (ID/WA) CHIP

Southeast Alabama CHIP

East Central Illinois CHIP

Central Delaware CHIP

Southwest Georgia CHIP

All in favor, one abstention. The motion was adopted.

##### *2. Membership report*

The ONS Board discussed the definition of renewal. Historically, renewal included individuals that were members and then allowed membership lapses for long periods of time. Moving forward, thirty to sixty days seemed a logical timeframe for a continuous renewal period, which will be a new data field in the Aptify platform. Goals for 2018 include remaining focused on renewing the current membership.

J. Rosiak moved to approve using the membership number to set the member retention goal for 2018. The motion was adopted.

**V. 2018 Congress**

On Saturday, May 19, 2018 the Board will sponsor two sessions during Congress:

- Oncology Nurse Navigation: Innovative Programs that Improve Patient Outcomes (9:45 – 11:00 am)
- Policies and Personalities: History and Future of Oncology Nursing (2:45-4:00 pm)

**VI. Executive Session**

**VII. Adjournment**

The meeting was adjourned by ONS President, S. Schneider at 12:05 pm.

**ONCOLOGY NURSING SOCIETY  
BOARD OF DIRECTORS  
APPROVED MINUTES**

Date: Saturday, February 24, 2018

Place: St. Petersburg, Florida

Time: 9:00 a.m. to 12:00 p.m. EST

Attendees: President, Susan Schneider; President-Elect, Laura Fennimore; Secretary, Barbara Holmes Gobel; Treasurer, Kay Harse; Directors-at-Large, Diane Barber, Eva Gallagher, Joni Watson, Maggie Smith; Chief Executive Officer, Brenda Nevidjon; Chief Experience Officer, Lori Brown

Guests: Leadership Development Committee

Absent: Julie Painter, Jeanie Rosiak

Recorder(s): Barbara Holmes Gobel, Secretary

**I. Call to Order**

S. Schneider called the meeting to order at 9:00 am EST.

**II. Joint meeting with the Leadership Development Committee**

The ONS Board and Leadership Development Committee (LDC) members reviewed the proposed charter for the LDC and participated in breakout sessions facilitated by E. Meade with Whole Mind Strategies to identify priorities and opportunities in the development of future leaders.

**V. Adjournment**

S. Schneider adjourned the meeting at 12:01 pm EST.

Respectfully submitted,

Barbara Holmes Gobel, MS, RN, AOCN®, FAAN  
Secretary, ONS Board of Directors