ONCOLOGY NURSING SOCIETY
BOARD OF DIRECTORS
UNAPPROVED MINUTES

Date: Sunday, May 20, 2018
Place: Washington, DC
Time: 12:40 p.m. to 4:00 p.m. EST

Attendees: President, Laura Fennimore; Secretary, Barbara Holmes Gobel; Treasurer, Eva Gallagher; Directors-at-Large, Susan Bruce, Diane Barber, Anne Ireland, Heather Mackey, Maggie Smith, Julie Painter; Chief Executive Officer, Brenda Nevidjon

Guest(s): Jeff DeWalt, CFO

Absent: none

Recorder(s): Barbara Holmes Gobel, Secretary and Jennifer DiVito, Senior Executive Assistant

I. Call to Order
L. Fennimore called the meeting to order at 12:35 p.m. EST.

II. Welcome and Catch Up
L. Fennimore welcomed the Board members to the May Board meeting.

III. Assignment of To-Do List and Timekeeper
E. Gallagher has been assigned to capture the to-do list and A. Ireland will be the timekeeper.
IV. Approval of Agenda including consent agenda and timeframes
S. Bruce moved to approve the agenda including the consent agenda and timeframes as submitted. The motion was adopted.

V. Conflict of Interest
B. Gobel disclosed her relationship with Seminars in Oncology Nursing.

VI. E-mail Vote
The April 24, 2018 board conference call minutes were approved via email on 5/17/18.

ACTION AGENDA

VII. March Financials
J. DeWalt presented the ONS financial overview through March 2018.

- Net Operating Loss - $24,000
- Net Loss - $327,000
- Operating Revenue - $6,267,000
- Operating Expenses - $6,291,000
- Non-operating loss - $304,000

VIII. Chapter request
H. Mackey moved to approve the Wiregrass Chapter’s request to disband, effective immediately. The motion was adopted. Funds left in the Wiregrass Chapter treasury will be donated to the ONS Foundation.
IX. **ONS Foundation Assessment**
The ONS Board discussed the ONS Foundation assessment report from Maryland Nonprofits. Future skill set for the ONS Foundation Board of Trustees will be key. This topic will be discussed during the joint ONS Board/ONS Foundation joint meeting scheduled in July along with developing metrics and setting expectations for the ONS Foundation. The ONS Board has requested quarterly reports from the ONS Foundation beginning in June 2018.

X. **Review of Annual Business meeting and Best Practice Exchange**
The ONS Board has requested that the ONS staff look at non-opposing time slots for the Business meeting in 2019. The topic of the annual business meeting formality will be discussed during the June ONS Board conference call. The Best Practice exchange needs to be retitled and clearly defined in the session description, so attendees understand the purpose of the session.

XI. **Leadership Development: Mega Issue**
The ONS Board discussed the Leadership Development Committee and the evolving dynamics that affect nurses in leadership roles, which include the aging nurse, preparation for succession planning, obstacles women in leadership face and the future of oncology nursing. ONS must examine their definition of a leader. During the July leadership weekend meeting, L. Fennimore and A. Leak Bryant will speak to attendees on the topic of leadership. L. Brown and the Director of Learning and Development will attend the July Board meeting to discuss how to leverage ONS resources to prepare nurses to be leaders.

XII. **Board Goals**
The ONS Board discussed potential goals for 2018. Topics include the continuing work with the Leadership Development Committee, governance process (looking specifically at terms) and fundraising
objectives. A small group consisting of B. Gobel, M. Smith and L. Fennimore will work on establishing goals and bring those back to a future meeting.

XIII. Future Board meetings and Assignments

L. Fennimore provided an overview of the 2018/2019 meeting and conference call calendar. The February meeting timeline will be arrival February 20th and meet through noon on the 23rd, location TBD. Conference calls will remain the same, scheduled for the last Tuesday of the month from 6-8 pm EST.

The Regional Chapter Officer Programs were assigned as follows:
- October 6, 2018; Pittsburgh, PA (Heather Mackey)
- November 3, 2018; Charlotte, NC (Susan Bruce)

Assignments for the ONS Voice column is as follows:
- December 2018 – Anne Ireland
- January 2019- Barb Gobel
- March 2019 – Susan Bruce
- April 2019 – Diane Barber
- June 2019 – Eva Gallagher
- July 2019 – Julie Painter
- August 2019 – Heather Mackey

The schedule for the National Cancer Policy Forum meetings was reviewed. Diane Barber will attend the July 16-17, 2018 meeting. The ONS Board was asked to review their schedules and let L. Fennimore know if they are interested in attending.
XIV. **Leadership Weekend transition**
Beginning in 2019, the ONS Board of Directors will no longer hold a meeting in conjunction with Leadership Weekend. The ONS Board, ONCC Board, and ONS Foundation board will instead hold a joint meeting in the fall of 2019 at the National Office.

XIV. **Adjournment**
The meeting was adjourned by President, L. Fennimore at 3:59 p.m. EST.

Respectfully submitted,

Barbara Holmes Gobel, MS, RN, AOCN, FAAN
Secretary, Oncology Nursing Society