

**ONCOLOGY NURSING SOCIETY
BOARD OF DIRECTORS
APPROVED MINUTES**

Date: Tuesday, August 28, 2018
Time: 6:00 pm – 8:00 pm EST
Place: conference call

Attendees: President, Laura Fennimore; Secretary, Barbara Holmes Gobel; Treasurer, Eva Gallagher; Directors-at-Large, Julie Painter, Heather Mackey, Diane Barber, Anne Ireland, Susan Bruce, Maggie Smith; Chief Executive Officer, Brenda Nevidjon

Absent:

Guests: Chief Experience Officer, Lori Brown; Assistant Chief Clinical Officer, Michele Galioto

Recorder(s): Barbara Holmes Gobel

I. **Call to Order**

L. Fennimore called the meeting to order at 6:03 pm EST.

II. **Assignment of To-Do List and Timekeeper**

A. Ireland has been assigned to capture the to-do list and E. Gallagher will be the timekeeper.

III. **Approval of Agenda including consent agenda and timeframes**

M. Smith moved to approve the agenda including the consent agenda and timeframes as submitted. The motion was adopted.

V. **Conflict of Interest**

None

VI. **Need for an executive session**

No need for an executive session

VII. **E-mail Vote** – The July ONS Board meeting minutes were approved via email vote on Monday, August 27, 2018.

VII. **Reports**

1. Palliative Nursing Summit
2. Presidents Council
3. Center for Medicare and Medicaid Innovation

VIII. **Presidents Update**

L. Fennimore provided an update on the activities of the ONS President. The Leadership Development Committee Chair reported to the ONS President that six applicants have submitted a letter of intent to serve on the ONS Board for the three available director-at-large positions in 2019. An update on legislative activities was also provided.

IX. **Chapter Membership Data**

During the July 2018 Board meeting, there were questions about the decision to move to the universal chapter model in 2013. At the time of transition to the universal chapter model, it was known that not all members would have the opportunity to be engaged in a chapter. However, there was an expectation to create a means for chapters to reach members in more remote geographical areas.

In addition to analyzing ONS chapters, staff gathered data from ten nursing organizations to learn how chapter membership is handled. While each organization's chapter structure is vastly different, participation at the local level is optional.

The discussion surrounding Chapter membership will continue during the October Board meeting after staff gather additional data on Chapter engagement activities.

X. **EHRWG Recommendations**

The ONS Board received a request to endorse the Consensus Recommendations for Improving Cancer-Related Functionality of Electronic Health Records. The document is intended to be published as a stand-alone statement of core recommendations to EHR vendors of ways that EHRs can facilitate improved cancer prevention, early detection, treatment, and survivorship.

A. Ireland moved to endorse the Consensus recommendations for Improving cancer-related functionality of Electronic Health Records. The motion was adopted. It was recommended that a member of the ONS staff remain connected until the document is finalized.

XI. **Request to endorse the palliative care guidelines**

S. Bruce moved to endorse the National Consensus Project (NCP) Clinical Practice Guidelines for Quality Palliative Care, 4th edition with the two recommendations to adjust the use of "serious illness" to be inclusive of all individuals and additional clarification on the community needs assessment timeframe. The motion was adopted.

XII. **Radiation position statement request**

The ONS Board received a request from an ONS member inquiring on the potential development of a position statement on the role of the radiation oncology nurse. The ONS Board requested that the ONS staff review the ONS position statements for consistency and provide background information on positions relative to role specific requests to discuss during the October Board meeting.

XIII. **CEO Update**

B. Nevidjon provided an update on the international nursing meetings ONS has participated in over the last two months.

ONS also met with the Clinical Affairs Director at ASCO to discuss synergy and potential partnerships.

The ONS Foundation will be putting forth a candidate for President-Elect for ONS Board approval. The ONS Board was also asked to supply names of those that may be a good fit for the ONS Foundation Board of Trustees. The ONS National Office has hired a Data and Chief Security Officer effective August 27, 2018.

XIV. **Final thoughts**

The ONS Board reviewed the draft schedule for the October ONS Board meeting. The Corporate Council will be in the office on Wednesday, October 24th, and any ONS Board members that are able to arrive in time for the meeting were invited to join. ONS Hill Day will take place September 4-6, 2018 in Washington, DC. The AONE leadership will be attending the reception during Hill Day to meet with the ONS leadership. In addition, the schedule for the upcoming Regional Chapter Officer programs was reviewed.

XIV. **Adjournment**

L. Fennimore adjourned the meeting at 8:02 pm EST.

Respectfully submitted,
Barbara Holmes Gobel, MS, RN, AOCN®, FAAN
Secretary, ONS Board of Directors