

**ONCOLOGY NURSING SOCIETY  
BOARD OF DIRECTORS  
APPROVED MINUTES**

Date: Tuesday, August 29, 2017

Time: 6:00 pm – 8:00 pm EST

Place: conference call

Attendees: President, Susan Schneider; Secretary, Barbara Holmes Gobel; Treasurer, Kay Harse; Directors-at-Large, Donald Bailey, Eva Gallagher, Diane Barber (excused at 7:04 pm), Joni Watson, Colleen O'Leary, Jean Rosiak; Chief Executive Officer, Brenda Nevidjon

Absent: none

Guests: J. Krause, Director of National Conferences

Recorder(s): Jennifer DiVito, Senior Executive Assistant

**I. Call to Order**

S. Schneider called the meeting to order at 6:03 pm EST.

**II. Assignment of To-Do List and Timekeeper**

L. Fennimore has been assigned to capture the to-do list and J. Watson will be the timekeeper.

**IV. Approval of Agenda including consent agenda and timeframes**

The agenda including the consent agenda and timeframes were approved as submitted.

**V. Conflict of Interest**

No conflicts were noted.

**VI. Need for an executive session**

No need for an executive session

**VII. E-mail Vote** – The July meeting minutes were approved via email vote on August 29, 2017.

VIII. **Presidents Update**

S. Schneider provided an update from the CDC meeting attended in August.

J. Rosiak and J. Watson have been charged with the development of presentation guidelines to assist the President designees during their presentations at the October Board meeting.

The 2018 ONS Board slate has a total of 11 applicants.

IX. **Follow up from the July meeting**

The ONS Board of Directors discussed the charge of the Leadership Development Committee now that it has transitioned from the Nominating Committee. J. Watson, L. Fennimore and B. Gobel will work on developing a mission statement as well as reviewing the Leadership Development Policies in preparation for the joint session with the Leadership Development Committee/ONS Board in February 2018.

X. **Bylaw criteria**

The Board reviewed the current language in the bylaws related to:

Section 7. Eligibility

- A. Officers and Directors shall have been voting members for no fewer than five years prior to assuming office.

J. Rosiak moved to delay the decision on whether a bylaw amendment is needed to clarify the eligibility requirements of ONS Board candidates until further discussion with the Leadership Development Committee is conducted. This will be added to the February Board meeting agenda.

XI. **Board sessions at 2018 Congress**

The ONS Board discussed potential board sponsored session during the 2018 Congress. Consensus is to sponsor a session on Advocacy and Policy and Navigation. E. Gallagher and J. Rosiak will assist with the development of the session on Advocacy and M. Smith, J. Painter and S. Schneider will assist with the development of the session on Navigation.

XII. **CEO report**

B. Nevidjon reported on the third quarter activities at the National Office.

- ONS Corporate Council – October 26<sup>th</sup> at the ONS National Office
- Messaging on the website in response to Hurricane Harvey

- Consultant to work with the ONS Foundation to address development of long range planning goals

XIV. **Adjournment**

S. Schneider adjourned the meeting at 8:01 pm EST.