ONCOLOGY NURSING SOCIETY  
BOARD OF DIRECTORS  
APPROVED MINUTES

Date: Sunday, April 14, 2019  
Time: 1:00 pm – 4:00 pm PST  
Place: Anaheim Marriott, Anaheim CA

Attendees: President, Laura Fennimore; Secretary, Heather Mackey; Treasurer, Kristin Ferguson; Directors-at-Large, Marty Polovich, Nancy Houlihan, Anne Ireland, Julie Painter, Susan Bruce, Maggie Smith; Chief Executive Officer, Brenda Nevidjon

Absent: none

Guests: Chief Financial Officer, J. DeWalt

Recorder(s): Heather Mackey

I. **Call to Order**  
L. Fennimore called the meeting to order at 12:49 pm PST.

II. **Assignment of To-Do List and Timekeeper**  
J. Painter has been assigned to capture the to-do list and A. Ireland will be the timekeeper.

III. **Approval of Agenda including consent agenda and timeframes**  
S. Bruce moved to approve the agenda including the consent agenda and timeframes as submitted. The motion was adopted.

V. **Conflict of Interest**  
None noted

VI. **Need for an executive session**  
No need for an executive session

VII. **E-mail Vote** – The March conference call minutes were approved via email vote on Monday, April 8, 2019.
VIII. **Board Governance Activity**  
The ONS Board participated in a board governance activity led by President, L. Fennimore.

IX. **Leadership Development Committee Proposal**  
The Leadership Development Committee submitted a request to the ONS Board for approval which would convene a group of 7-10 key leaders to discuss and develop an educational and operational framework for a fellowship/leadership program.  
S. Bruce moved to approve a think tank to consider an ONS Nurse Leader / Fellowship initiative as an unbudgeted expense of $42,000. The motion was adopted.

X. **Financials**  
J. DeWalt reviewed the February 2019 financials with the ONS Board of Directors. ONS remains a financially healthy organization with a non-operating profit of $824,00.

XI. **Chapters**  
1. H. Mackey moved to approve the charter renewals of the 215 chapters as designated on the report who met all, or all but one of the re-chartering requirements. The motion was adopted.  
2. J. Painter moved to approve the charters of the Rio Grande, Siouxland Regional, and the Wabash Valley Chapters contingent upon meeting the required components of the new chapter model. The motion was adopted.  
   If the outstanding chapter requirements are not met, the ONS Board will revisit their Chapter re-chartering during the June Board meeting.  
3. N. Houlihan moved to approve the Chapter mergers of the Golden Empire Chapter into California South Valley Chapter and the New Hampshire Seacoast Chapter into the Southern New Hampshire Chapter. The motion was adopted.  
4. S. Bruce moved to approve the retiring of the Chapter Excellence Award, the Chapter Recruitment and Retention award, and the Chapter Newsletter award. The motion was adopted.  
5. J. Painter moved to approve the proposal to retire the Awards Advisory panel. The motion was adopted.  
6. M. Polovich moved to approve the revised ONS Award policy as outlined. The motion was adopted.
XII. **Goals**
The ONS Board of Directors reviewed the CEO goals for 2019 as well as the draft ONS Board goals for 2019-2020. A few suggested changes were made to the ONS Board goals for 2019-2020. J. Painter moved to approve the 2019-2020 ONS Board goals as revised. The motion was adopted.

XIII. **Future Board meetings/assignments**
The ONS Board reviewed the meeting and conference call schedule for the remainder of 2019.

The following Regional Chapter Officer program meetings were assigned:
- June 8, 2019 Indianapolis, IN (M. Polovich)
- September 7, 2019 Boise, ID (S. Bruce)
- September 14, 2019 Minneapolis, MN (K. Ferguson)
- October 4, 2019 Phoenix, AZ (M. Smith)
- October 18, 2019 Philadelphia, PA (A. Ireland)
- December 7, 2019 Port St. Lucie, FL (N. Houlihan)

Board members that are interested in attending the 2019 National Cancer Policy Forum meetings, 2019 Leadership Weekend, or Hill Days should contact L. Fennimore.

The ONS Voice schedule for 2019 is as follows:
- April – J. Painter
- May – K. Ferguson
- June- M. Polovich
- July- N. Houlihan
- Aug- M. Smith
- September- H. Mackey
- Oct/Nov- A. Ireland
- Dec – S. Bruce

XIV. **Adjournment**
L. Fennimore adjourned the meeting at 4:06 pm PST.

Respectfully submitted,
Heather Thompson Mackey, MSN, RN, ANP-BC, AOCN®
Secretary, ONS Board of Directors