ONCOLOGY NURSING SOCIETY
BOARD OF DIRECTORS
APPROVED MINUTES

Date: Wednesday, February 20, 2019
Place: Savannah, GA
Time: 4:00 p.m. to 8:00 p.m. EST

Attendees: President, Laura Fennimore; Secretary, Barbara Holmes Gobel; Treasurer, Eva Gallagher; Directors-at-Large, Heather Mackey, Julie Painter, Anne Ireland; Maggie Smith Chief Executive Officer, Brenda Nevidjon

Absent: D. Barber, S. Bruce

Guests: A. Jung, Managing Partner, Ernst & Young, J. Dolan, Vice President, Ernst & Young, Director of Business Development, M. Miller

Recorder(s): Barbara Holmes Gobel, Secretary

I. Call to Order
   L. Fennimore called the meeting to order at 4:15 pm EST

II. Welcome and Updates
    L. Fennimore welcomed the ONS Board of Directors to the February Board meeting.

III. Assignment of To-Do List and Timekeeper
    H. Mackey has been assigned to capture the to-do list and E. Gallagher will be the timekeeper.
IV. Approval of Agenda including consent agenda and timeframes
J. Painter moved to approve the agenda including consent agenda as submitted. The motion was adopted.

V. Need for an Executive Session
An executive session has been scheduled for Friday, February 22nd.

VI. Conflict of Interest
No conflicts were disclosed.

VII. E-mail Vote
The January conference call minutes were approved via email vote on 2/18/2019.

CONSENT AGENDA
VIII. Reports
1. 2018 Year end Strategic Plan milestones – M. McCorkle
2. RCOP Meeting (Atlanta) – H. Mackey
3. Chapter disbandment trends – L. Pope

ACTION AGENDA
IX. Meeting with Ernst and Young
The EY-Parthenon team have been working closely with ONS leadership since Summer 2018 to identify market needs and align requirements to enable ONS growth. Three areas identified include integrating ONS portfolio resources into EHR opportunities, clinical trial curriculum and training, and quality
accreditation. EHR Integration and a Clinical Trial curriculum are nearest term priorities to activate growth; Quality Accreditation is a longer-term initiative.

X. Conflict of Interest
The ONS Board of Directors reviewed their respective conflict of interest forms.

XI. Presidents Report
L. Fennimore provided an update on the first quarter activities of the President.

XII. CEO Report
B. Nevidjon provided an update on the first quarter activities of the CEO.

XIV. Adjournment
L. Fennimore adjourned the meeting at 7:47 pm.
I. Call to Order
L. Fennimore called the meeting to order at 9:05 AM EST

II. E & Y presentation
The EY-Parthenon team provided an in-depth overview of the commercial opportunities for ONS growth and identified market needs. The ONS Board consensus is to move forward with the proposed recommendations from E&Y and continue to provide monetary support of approximately $500,000.
III. **Health Policy**

1. *Health Policy agenda*
   
   H. Mackey moved to approve the 116th Congress ONS Health Policy agenda as presented. The motion was adopted.

2. *2019 Advocacy Priorities*
   
   ONS monitors and tracks numerous advocacy issues. A few of our current legislative priorities include palliative care, oral cancer drug parity, cancer care planning and communications, navigation, cancer survivorship research, Title VIII nursing workforce and pain management and access to opioids.

IV. **Strategic Plan update**

M. McCorkle provided an update on the ONS Strategic Roadmap project. The project team has been identified consisting of Ashley Leak Bryant, Rebecca Collins, Laura Fennimore, Anne Ireland, Shirley Johnson, Brenda Nevidjon, Deb Mayer, Michele McCorkle, Kathi Mooney, Katie Wiley. The project will be facilitated by Bridgeable and the meeting dates have been set (all are in Pittsburgh)

   - Activity A, Kick-off and Strategic Foresight: February 28, 2019
   - Activity B, Future Scenario Building: April 18, 2019
   - Activity C, Co-Creation: May 29-30, 2019
   - Activity D, Strategy & Implementation: June 18-19, 2019

A final report will be available to the Board in July 2019.

V. **Congress**

In 2014, ONS endorsed the ISNCC Tobacco Position Statement that recommends the endorsement of no-tobacco policy at scientific and other health-related events. Prior to that, in 1984, ONS passed a resolution that ONS national conferences would be smoke free. In recent years, ONS has also held Congress only in cities that had a smoke-free ordinance, based on an internal policy stemming from our support of a C-Change resolution. As ONS looks at future sites for future events, it would like to expand
the options to cities that are not entirely smoke free but that provides a smoke free conference environment.
A. Ireland moved to approve a change to the National Conference team policy to read “All national conferences shall be held in the 48 contiguous United States in a smoke-free environment.” The motion was adopted.
The ONS Board reviewed a schedule of high-level events to take place at the ONS 44th Congress to be held April 11-14 in Anaheim, CA. Registration as of 2/22/19 is at 1,709 the early bird deadline February 28th.

VI. Community and Clinical Themes

The calls into the clinical line as well as questions posed on the ONS Communities are tracked and monitored by the staff. The ONS Board would like to review “themes” identified on a quarterly basis.

VII. Adjourn
L. Fennimore adjourned the meeting at 2:30 p.m. EST
ONCOLOGY NURSING SOCIETY  
BOARD OF DIRECTORS  
APPROVED MINUTES

Date: Friday, February 22, 2019  
Place: Savannah, GA  
Time: 9:00 a.m. to 4:00 p.m. EST

Attendees: President, Laura Fennimore; Secretary, Barbara Holmes Gobel; Treasurer, Eva Gallagher; Directors-at-Large, Anne Ireland, Maggie Smith, Julie Painter, Heather Mackey; Chief Executive Officer, Brenda Nevidjon

Guests: Chief Experience Officer, L. Brown, Chief Financial Officer, J. DeWalt (via phone), Director of Customer Relations, L. Pope (via phone) Bilkey Katz, D. Duda and J. Katz (via phone)

Absent: S. Bruce, D. Barber

Recorder(s): Barbara Holmes Gobel, Secretary

I. **Call to Order**
   
   L. Fennimore called the meeting to order at 9:01 am EST.

II. **Financial Items**
   
   1. Investment manager report –
The U.S. economy generally performed well in 2018, with expected real GDP growth expanding at a rate of 3%, the fastest year of calendar growth since 2005, and up sharply from the 2.2% growth rate in 2017 as personal consumption and capital investment powered the increase in growth. Growth outside the U.S., however, slowed from the exceptionally strong pace of 2017, with the greatest disappointments in China and the Eurozone. In December, the U.S. Federal Reserve increased the Federal funds rate by 25 basis points, doing so for the fourth time in 2018 and leaving the target range at 2.25% - 2.50%. After returning 10.6% through the first three quarters of the year and setting new record highs in the early fall, stocks fell from peak-to-trough by approximately 20%. The S&P 500 declined sharply during the 4th quarter with a return of -13.5%. In December alone, the S&P 500 returned -9.0%, which was the 11th worst calendar month since 1969 and the worst December performance since 1931. ONS remains a financially strong organization.

2. Year-end financials –
The preliminary 2018 Year-End financials consist of a net profit of $78,000. The numbers provided to the ONS Board are before the auditors have finished their work, however they are not subject to a see a substantial adjustment.

3. Biannual building report
As sole member of the limited liability company (ONS Building, LLC) which is the general partner in the ONS Building Partnership, LP, the ONS Board must meet twice a year to discuss the partnership activities and financial results. J. Painter moved to approve the biannual building report as presented. The motion was adopted.

III. Membership and Component Relations
1. Chapter requests
   J. Painter moved to approve the merger of the California Central Coast Chapter into the Silicon Valley Chapter effective March 1, 2019. The motion was adopted.
   A. Ireland moved to approve the Genesee Lapeer Oakland Chapter’s request to disband effective immediately. The motion was adopted.
2. Award recommendations

**a. Naming of Awards**: J. Painter moved to approve the proposed name changes as listed in Part 1 which states: The current Awards Policy requires the retirement of an award name after seven years for ONS Excellence Awards and Pearl Moore Making a Difference Awards. The following awards have reached or surpassed the seven-year mark, thus ONS recommends the retirement of the names:

- Linda Arenth Excellence in Cancer Nursing Management Award
- Mary Nowotny Excellence in Cancer Nursing Education
- Trish Greene Memorial Quality of Life Lectureship Award
- Rose Mary Carroll-Johnson Distinguished Award for Consistent Contribution in Nursing Literature
- Marcia C. Liebman New Writer Excellence Award
- Susan Baird Excellence in Clinical Writing Award

The Victoria Mock New Investigator Award is exempt from this policy due to it being an Oncology Nursing Foundation funded award that is attached to a significant amount of money and was named by the funders. The motion was adopted, one opposed.

**b. Streamlining of Awards**: A. Ireland moved to approve the proposed changes to the award structure as outlined in Part 2 which states:

Discontinuation of eight of the eleven Excellence Awards based on nomination data. The eight awards would be replaced instead by the introduction of the Excellence in Clinical Practice Award and Excellence in Advanced Practice Award, which would encompass nurses in all specialties of oncology nursing. The Pearl Moore ‘Making a Difference’ Awards would remain unchanged except for the sunsetting of the International Award for Contributions in Cancer Care. ONS proposes the combination of the three individual Employer Recognition awards of Large (101 or more Oncology RNs), Medium (26 to 100 Oncology RNs), and Small (25 or less Oncology RNs) into the Outstanding Employer Award. This award would follow the same criteria as the three current employer awards, but would be for any institution, regardless of size. The Lectureship and Research Awards account for four of the five award presentations at ONS Congress. However,
these awards garner very few nominations each year. ONS proposes discontinuing the Quality of Life Award, the Clinical Lectureship Award, and the State-of-the-Science. ONS proposes the discontinuation of all Publishing Awards. These are the only awards that do not have a nomination process and instead are chosen from articles authored in CJON or ONF by ONS Publications and Editorial Boards. The motion was adopted.

**c. Reviewer panels**
M. Smith moved to approve the reallocation of the reviewer selection for the following awards to the corresponding ONS departments or entities:
- The Honorary Member Award and the Lifetime Achievement Award would be selected by the ONS Board of Directors.
- Nominations for the Rose Mary Carroll-Johnson ONS Distinguished Award for Consistent Contribution to Nursing Literature would be reviewed by a panel selected by the Publications Department, in conjunction with its Editorial Boards.
- Nominations for the Victoria Mock New Investigator Award would be reviewed by a panel selected by the Research Advisory Panel.
  
The motion was adopted.

3. Chapter Strategy
H. Mackey moved to approve the recommendation that Chapter membership be optional with National continuing to collect and distribute Chapter dues with the intent that dues not exceed 20% of national membership dues. The motion was adopted.

Staff will review the current structure of the Regional Chapter Officer Programs and look at future strategies to provide a forum for Chapter Board members to meet and share best practices.

**Wrap up**
1. Contact information for ONS election
2. Fun facts submitted to J. DiVito for inclusion at Congress along with the development of a stop me/see me handout. Staff will identify sessions at Congress for Board members to provide scheduled introductions to increase visibility.
3. Provide feedback on the Higher Logic platform
4. Business meeting – all board members will remain on the stage. Cards will be provided on site to ask questions.

V. Adjournment
L. Fennimore adjourned the meeting at 2:22 pm EST.

Respectfully submitted,

Barbara Holmes Gobel, MS, RN, AOCN®, FAAN
Secretary, ONS Board of Directors