

**ONCOLOGY NURSING SOCIETY
BOARD OF DIRECTORS
CONFERENCE CALL
APPROVED MINUTES**

Date: Tuesday, January 19, 2021

Time: 6:00-8:00 EDT

Attendees: President, Nancy Houlihan; Secretary, Heather Mackey; Treasurer, Kristin Ferguson; Directors-at-Large, Marty Polovich, Jeannine Brant, Anne Ireland, Teresa Knoop, Susan Bruce, Darcy Burbage; Chief Executive Officer, Brenda Nevidjon; ONS Executive Director, Lori Brown

Absent: none

Guests: Mary Cooley, Scholar in Residence; Anizia Karmazyn, ONF Executive Director

Recorder(s): Heather Mackey

I. Call to Order

N. Houlihan called the meeting to order at 6:01pm EST.

II. Assignment of To-Do List and Timekeeper

T. Knoop has been assigned to capture the to-do list and J. Brant will serve as the timekeeper.

III. Approval of Agenda including consent agenda and timeframes

H. Mackey moved to approve the agenda including the consent agenda and timeframes as presented. The motion was adopted.

IV. Conflict of Interest

None noted

V. Need for an executive session

There was no request for an executive session.

VI. E-mail Vote – The December ONS Board virtual minutes were approved via email vote on Monday, January 18, 2021.

VII. Consent Agenda

1. Leadership Development Committee Position Description revision
2. ONS Dashboard
3. 2020 Chapter Leadership Weekend Presentations
4. 2020 Community Top 10 Themes

VIII. ONF President request for term extension

The ONS Board received a request to extend the term for the current Foundation President, Tracy Gosselin, which is set to expire June 1, 2021.

D. Burbage moved to extend the term of the Foundation Board of Trustees President, T. Gosselin, for a period of two years. The motion was adopted. A letter will be sent on behalf of the ONS Board of Directors to T. Gosselin confirming the Board's decision.

A. Karmazyn reported that the yearend total in fundraising income is \$1.4 million with another \$860,000 obtained in legacy commitments. The Foundation has surpassed the fundraising goal of \$1.3 million set forth in 2020.

IX. 2020 Leadership Survey

The ONS Board reviewed the results from the 2020 leadership performance evaluation. This evaluation is sent to the ONS Past Presidents, ONF Board of Trustees, ONS Leadership Development Committee, ONCC Board, and the ONS Chapter Leaders. A total of 123 responses were received resulting in a 13% response rate.

Themes from the comments and summary section:

- Chapter sustainability concerns related to a drop in membership and loss of dues with model change.
- Chapter leadership term limits (2-year term) and recruitment to the board.
- Chapter communication in relation to board decisions made.
- Ongoing reliance on virtual meetings and improving access to education, networking, and member engagement.

The ONS Board will continue to review these results along with those obtained from the 2020 ONS Membership survey that will be launched in early February. The ONS Board will continue to discuss Chapter Outreach during the March meeting after obtaining additional input from ONS

Chapters staff. This topic will also be brought to the Presidents Council for further discussion in January.

X. 2020 ONS Board Goals

The ONS Board reviewed the status of their goals for 2020, specifically the ones related to Diversity and Inclusion.

XI. Rapid Research Response Team – Racism

In the summer of 2020, 2 Rapid Research Response Teams were formed: one to address COVID-19 and another to address racism. In August, the Board reviewed a report from the COVID-19 team. Their manuscript has had peer review and will be published in ONF this spring. A draft manuscript has been developed on racism and was presented to the Board for feedback. Feedback was positive with recommendations made to incorporate biological variables into the manuscript as well as address the need to revise consent forms for patients. The manuscript has not yet gone for peer review.

D. Burbage moved to accept the expansion of the Research agenda to include racism and healthcare disparities. The motion was adopted.

XII. 2021 ONS Leadership Development Committee Nominees

The ONS Leadership Development Committee will have two open positions to be filled for a term of three years commencing at Congress 2021. Two candidates were selected by the ONS Board of Directors and will be contacted to confirm their appointment.

XII. Bridgeable Supplement

Bridgeable, the design consultants that assisted ONS with mapping quality oncology care in 2029, developed a supplement based on the events in 2020. The document revisits the 2019 ONS and the Future of Oncology Nursing report. Reflecting on the events of 2020, Bridgeable conducted a short scan of this year's drivers of change and how they might accelerate aspects of the futures laid out in the 2019 report.

XVI. Review of assignments and deadline dates

- Plans were discussed for upcoming February ONS Board meeting:
 - J. Brant and H. Mackey will plan the Wednesday evening session for the ONS Board.

- A. Ireland will distribute an article to be discussed during the journal club at the February meeting.
- The ONS Board has agreed to meet longer on Thursday and Friday during the February meeting to avoid meeting on Saturday.
- The summary from the Diversity and Inclusion session held during the September meeting will be reviewed during the February meeting.
- 2021 Conflict of Interest forms must be completed by 1/25/21.
- H. Mackey will send B. O'Shea a thank you for her donation to the Foundation in recognition of the ONS Board of Directors.
- ONS Board members were asked to supply the Senior Executive Assistant with a list of meetings attended for 2020.

XVII. Adjournment

N. Houlihan adjourned the meeting at 7:52 pm EDT.

Respectfully submitted,

Heather Thompson Mackey, MSN, RN, ANP-BC, AOCN®
Secretary, ONS Board of Directors