



Oncology Nursing Society

125 Enterprise Drive • Pittsburgh, PA 15275-1214
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help.ons.org • www.ons.org

Dear _____,

To advance the care provided to patients with cancer at our institution, I am requesting to attend the Oncology Nursing Society's signature conference, the 48th Annual ONS Congress® in San Antonio, TX. ONS Congress, held on April 26–30, 2023, provides attendees with ample opportunities to learn and connect with colleagues and experts from the oncology nursing space. The conference features educational sessions on the latest developments in oncology nursing, opportunities to network with other nursing professionals and institutions, and information about new products and services from industry supporters that will benefit our patients.

Throughout the conference, I can earn as many as 25 nursing continuing professional development contact hours in a variety of sessions and even more through independent poster viewings. This five-day experience enables me to mix and match sessions from five educational tracks to create a personalized conference, making it an efficient use of the continuing education budget and my time away from work. In addition, I will be able to share the knowledge I gain with colleagues to benefit the institution.

Please review the following breakdown of attendance costs:

1. Conference fee: \$ _____
2. Roundtrip airfare: \$ _____
3. Transportation: \$ _____
4. Hotel: \$ _____

The total approximate cost associated with attending ONS Congress is: \$ _____.

I would be happy to review the conference schedule with you to determine which sessions will be the most valuable for me to attend, both professionally and for our institution. I have identified some topics of interest that I feel would be particularly beneficial for me and our nursing staff:

- _____
- _____
- _____

ONS Congress is the largest and most comprehensive oncology nursing conference in the country. Attending ONS Congress will allow me to connect with like-minded peers, revitalize our practice with new knowledge learned from experts in the field, and rejuvenate my mind and spirit during five days of learning and networking. It will also help me to better meet the needs of our patients and implement positive change at our institution. Thank you for your consideration of this request.

Sincerely,
